

# WEWOKA PUBLIC SCHOOL DISTRICT WELLNESS POLICY

## Purpose

The *Wewoka Public School District* (the District) recognizes the important role that schools play in the development of children's lifelong health habits, their ability to learn, and their overall well-being. Schools can improve the health of students not only by educating them about the importance of healthy behaviors, but also by implementing policies that promote those behaviors.

Therefore, the District establishes the following policy to promote the health and wellness of students and staff and to ensure its schools comply with those standards established by federal and state law. Specifically, this policy requires all schools in the District to:

- Allow parents, students, representatives of the school food authority, physical education teachers, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, review, and update of the school wellness policy.
- Establish nutrition guidelines that meet or exceed the United States Department of Agriculture's (USDA) school meal requirements and the nutrition standards for competitive foods and beverages.
- Create goals for nutrition promotion and education, physical activity and physical education, and other activities that promote student as well as staff health.
- Adopt a plan to ensure the policy is properly implemented, regularly assessed, and periodically updated.

## Definitions

- **School campus**
  - All areas of the property under the jurisdiction of the school that are accessible to students during the school day.
- **School day**

The period of time from the midnight before to 30 minutes after the end of the instructional day.
- **Competitive foods and beverages**

Foods and beverages that are sold on campus outside of the federal reimbursable school meals program during the school day (e.g., in vending machines or school stores).
- **Smart Snacks standards**

Nutrition standards, issued by the USDA, that set limits on the amount of calories, salt,

sugar, and fat in competitive foods and beverages.

## NUTRITION

### School Meal Requirements

The District will make nutritious foods available on campus during the school day to promote student and staff health. At a minimum, the District Child Nutrition Program will serve reimbursable meals that meet the United States Department of Agriculture's (USDA) requirements and follow the Dietary Guidelines for Americans (DGA).

Specifically, the District will ensure that all meals are the following:

- Accessible, appealing, and attractive to all children
- Served in a clean, pleasant, and supervised setting
- High in fiber, free of added trans fats, and low in added fats, sugar, and sodium
- Respectful of cultural diversity (e.g., students will be encouraged to suggest local, cultural, and favorite ethnic foods) and religious preferences
- *[Reviewed by a registered dietitian or other certified nutrition professional / Based on a meal plan provided by a professional resource (such as the State Department of Education, the USDA, the Alliance for a Healthier Generation, or The Lunch Box)]*

The District will also ensure that schools do the following:

- Encourage students to start the day with a healthy breakfast.
- Provide breakfast through the USDA School Breakfast Program.

**Water:** Schools will make clean drinking water available and accessible without restriction and at no charge at every district facility (including cafeterias and eating areas, classrooms, hallways, playgrounds, and faculty lounges) before, during, and after school. Schools will also ensure the following:

- Students *will* be provided drinking cups, glasses, or reusable water bottles in places where meals and snacks are served.
- Students will be allowed to bring drinking water from home and take water into the classroom, provided that the water is in a capped container, such as a bottle, to prevent spills.

All water sources and containers will be maintained on a regular basis to ensure good hygiene standards (including drinking fountains, water jugs, hydration stations, and other methods for delivering drinking water).

### **Comment on Water**

Federal law requires that schools provide clean drinking water to students during meal time, in areas where school meals are served. However, the language itself does not need to be in a written wellness policy.

**Information and Promotion:** As required under the National School Lunch Program (7 CFR 210.12), the District will promote activities to involve students and parents in the School Lunch Program. In addition, the District will do the following:

- Inform families about the availability of breakfasts for students.
- Distribute materials to inform families of the availability and location of free Summer Food Service Program meals for students when school is not in session.
- Post information on the nutritional content and ingredients of school meals on menus in the cafeteria, on the District website and/or websites of individual schools, and/or in school newsletters.
- Send applications for reimbursable meal programs to families at the beginning of the school year and make applications available on the District website.

**Adequate Time to Eat:** The District will *allow students at least 10 minutes to eat breakfast and 20 minutes to eat lunch from the time they are seated.*

### **Competitive Foods and Beverages**

All competitive foods and beverages sold to students during the school day must meet or exceed the *USDA's Smart Snacks standards.*<sup>1</sup>

### **Other Foods Provided at School**

Other foods and beverages provided (not sold) on campus (e.g., for classroom parties, celebrations, shared snacks, afterschool-programming) should meet the USDA's Smart Snacks standards. [*The District, however, may allow exemptions for up to four celebrations during the school year, during which the foods and beverages served are not required to meet the Smart Snack standards.*]

The District will provide parents and teachers with a list of ideas for healthy food as well as non-food alternatives for classroom parties (e.g., the USDA's resources on "[Healthy Celebrations](#)") and after-school programming (including celebrations).

### **Comment on Other Foods Provided at School**

The final rule only requires that wellness policies establish nutrition standards for foods that are available, but not sold, on campus during the school day (e.g., foods provided at

classroom parties, snacks and school celebrations). However, they do not specify what those standards must be.

For consistency, the Smart Snacks standards is used above since competitive foods (i.e., foods and beverages available for sale to students) must already comply with Smart Snacks.

It also provides alternative policy language allowing for exemptions during the school year. The number of exemptions (in the brackets above) can be tailored to meet the individual needs and reflect the readiness of the district.

## Fundraising

**Fundraising on Campus During the School Day:** Only fundraisers that feature non-food items or foods and beverages that meet the Smart Snacks standards will be permitted. [*The District, however, may allow exemptions for up to twenty eight **fundraising days** during the school year, during which the foods and beverages sold are not required to meet the Smart Snack standards. Importantly, these exempted fundraisers cannot be held during normal meal service times.*]

### **Comment on Fundraising**

This alternative policy language provides an exemption for schools to have up to a certain number of fundraisers during the school year that are not required to follow the USDA's Smart Snacks standards. The number of exemptions (enclosed in brackets above) can be tailored to meet the individual needs and reflect the readiness of the district.

State law allows Oklahoma schools to hold up to 30 exempted fundraisers per semester (provided that they are not held during normal meal service times); however, districts may choose to allow fewer, or zero, exempted fundraisers. **There must be a staff person in charge of keeping track of fundraising efforts at each school site.**

The following will also occur:

- Fundraising activities will not promote any particular food brands (e.g., fundraisers by fast food chains).
- The District will encourage fundraisers that do not sell food and/or that promote physical activity.

**After-School Concessions and Fundraisers:** [*Foods and beverages offered at after-school concessions or as part of fundraisers held outside of school hours are encouraged to comply with the USDA's Smart Snack standards / At least 10 percent of foods and beverages offered during after-school concessions or as part of fundraisers held outside of school hours should comply with the USDA's Smart Snack standards. At least 10 percent of after – school*]

*fundraisers are non-food fundraisers or promote physical activity.*

### **Comment on After-School Fundraisers and Concessions**

Districts are to customize the percentage of food and beverages that must comply for concession stand sales. The District should encourage schools to consider non-food and physical activity fundraisers.

## **Nutrition Education**

Schools will offer—and integrate into the core curriculum—nutrition education to all grades (K-12), providing students the knowledge and skills necessary for lifelong healthy eating behaviors, including the following:

- What it means to eat healthfully, consume the proper nutrients, and maintain a wholesome and balanced diet.
- How to read labels and understand the problems associated with unhealthy food marketing to children.

In addition, schools will ensure that nutrition education:

- Complies with state learning objectives and standards.
- Provides opportunities for students to practice and apply the skills and knowledge taught in the classroom (e.g., by using the cafeteria as a learning lab, visiting local farms, etc.).
- Is made available for staff.
- Is promoted to families and the community.

### **Comment on Nutrition Education**

Federal law requires all local school wellness policies to establish “specific goals for nutrition education.” The language (above) offers examples that districts can use when developing nutrition education standards. **Districts can also include different or additional actions.**

## **Rewards and Punishment**

Food and beverages, will not be used to reward or punish academic performance or student behavior.

### **Comment on Rewards and Punishment**

The Oklahoma Department of Education prohibits the denial of school meals for disciplinary action. Districts interested in going above and beyond this requirement, should consider including candy in the language above, which prohibits the use of all foods and beverages for

rewarding or punishing students. Exceptions are allowed when required by a student's IEP, 504, or behavior management plan.

## Nutrition and Healthy Food Promotion

The District will promote healthy food and beverage choices and appropriate portion sizes by doing the following:

- Exhibiting posters, signs, or other displays on the school campus that promote healthy nutrition choices.
- Providing age-appropriate activities, such as contests, food demonstrations, and taste-testing that promote healthy eating habits.
- Offering information to families (via communications with parents, educational workshops, screening services, and health-related exhibitions and fairs) and encouraging them to teach their children about nutrition and healthy eating behaviors.
- Encouraging school staff to display healthy eating habits and physical activity choices to students (e.g., by eating with students during meal times, consuming only healthy snacks, meals, and beverages in front of students, sharing positive experiences with physical activity with students, etc.).

### **Comment on Nutrition and Healthy Food Promotion**

Federal law requires all local school wellness policies to include goals for nutrition promotion and education. The list of actions (above) offers examples that districts can use when developing standards related to nutrition and healthy food promotion. **Districts can also include different or additional actions.**

## Food and Beverage Marketing

Only foods and beverages that meet the USDA's Smart Snacks standards may be marketed in schools. The marketing of any brand, without reference to a specific product, is prohibited unless every food and beverage product manufactured, sold, or distributed under the corporate brand name meets the Smart Snacks standards.

Marketing includes the following:

- Advertising on any property or facility owned or leased by the school district or school and used at any time for school-related activities (including school buildings, athletic fields, parking lots, school buses, vending machines, scoreboards, uniforms, educational materials, and supplies).
- Coupons, discounts, and corporate incentive programs that reward students (e.g., when

they reach certain academic goals) with free or discounted items. Such rewards may not include foods or beverages that fail to satisfy the USDA's Smart Snacks standards.

- Corporate-sponsored programs that provide funds to schools in exchange for consumer purchases of certain items. Programs involving purchase of foods and beverages that do not meet the USDA's Smart Snacks standards are not permitted.

If the non-compliant advertising is a permanent feature of a permanent fixture (e.g., a scoreboard), such advertising can remain until the permanent fixture is removed or replaced.

#### **Comment on Food and Beverage Marketing**

The USDA's final rule requires that local wellness policies allow marketing of only those foods and beverages that meet the Smart Snacks standards. The sample language above expands the federal requirement in two ways. First, it limits brand marketing, which prevents companies that sell unhealthy foods and beverages from displaying their corporate logos around campus. Second, it lists additional examples of food marketing that a district could include in their wellness policy.

## **Staff Qualifications and Training**

The District will follow the USDA's Professional Standards for State and Local Nutrition Programs in selecting local school nutrition program directors. Also, the District will require all personnel in the school nutrition programs to complete annual continuing education and training.

In addition, Child Nutrition Staff will do the following:

- Receive training in basic nutrition, nutrition education, safe food preparation, and nutrition standards for healthy meals and snacks.
- Organize and participate in educational activities that support healthy eating behaviors and food safety.

## **Farm-to-School Programs and School Gardens**

The District will allow school gardens on District property.

The following will also occur:

- The District will dedicate resources (e.g., tools, materials, volunteer hours, etc.) to build a school garden on District property and/or actively participate in community gardens by dedicating the same resources as would be required for gardens on District property.
- The District will incorporate local and/or regional products into the school meal program.
- Schools will take field trips to local farms.

- As part of their education, students will learn about agriculture and nutrition.

#### **Comment on Farm-to-School Programs and School Gardens**

Districts are encouraged to incorporate provisions regarding school gardens or other farm-to-school programs into their wellness policy. The options listed above provide possible language districts could adopt. Districts can also include different or additional actions.

## PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

### General Requirements

The District will [ ensure / encourage ] that all [elementary school students (K-5) / students (K-12)] participate in a minimum of 60 minutes of physical activity each day, whether through physical education, exercise programs, after-school athletics, fitness breaks, recess, classroom activities, or wellness and nutrition education.

#### **Comment on General Requirements for Physical Education and Physical Activity**

Federal law requires that districts include measurable mandates for physical activity but it does not outline what those requirements should be.

The language above is highlighted in blue because Oklahoma state law requires that school districts ensure elementary students (K-5) participate in a minimum of 60 minutes of physical activity each week.

The sample policy language above goes beyond that baseline requirement, and suggests requiring that *all students* (not just elementary school students) receive a minimum of 60 minutes of physical activity *each day* (instead of each week, as required by state law), because this is the amount recommended by the CDC and encouraged by the USDA.

### Recess and Physical Activity Breaks

**Recess:** The District will require schools to provide elementary school students (K-5) at least 20 minutes of recess each day (in addition to the PE requirements). Additionally, the District will do the following:

- Develop indoor recess guidelines to ensure students can have adequate physical activity on days when recess must be held indoors.
- Encourage schools to hold recess before lunch, in order to increase food consumption, reduce waste, and improve classroom attentiveness when students return from lunch.<sup>2</sup>

**Physical Activity Breaks:** The District will require schools to provide all students (K-12) short



breaks (three to five minutes) throughout the day to let them stretch, move around, and break up their time spent sitting. These physical activity breaks may take place during and/or between classroom time.

## Physical Education (PE)

The District will require all schools to establish a comprehensive, standards-based PE curriculum for each grade (K-12). Schools will ensure that PE classes and equipment afford all students (K-12) an equal opportunity to participate in PE.

**Elementary school students (K-5)** will participate in at least 150 minutes of PE per week throughout the entire school year.

**Middle and high school students (6-12)** that participate in PE will participate in at least [ 225 ] minutes of PE per week throughout the [ entire school year / semester / block ].

### **Comment on Physical Education (PE)**

Although federal law strongly encourages but does not require PE, **Oklahoma state law requires that all elementary school students (K-5) receive a minimum of 60 minutes of PE per week, not including recess time.**

Districts should, based on their individual goals and level of readiness, select how many minutes of PE students are, at a minimum, required to participate in each week.

The *SHAPE America guidelines* recommend that students receive PE instruction for a total of 150 minutes/week in elementary school and 225 minutes/week in middle and high school.

In addition, the following requirements apply to all students (K-12):

- During PE, students will be given the opportunity to participate in many types of physical activity, including both cooperative and competitive games.
- Students will engage in moderate to vigorous physical activity for more than 50 percent of the PE class time.
- PE classes will have a teacher/student ratio comparable to core subject classroom size.

## Teacher Qualifications, Training, and Involvement

- Teachers will receive training on how to integrate physical activity into the curriculum. Some portion of this training will be incorporated into annual professional development.
- Schools will allow teachers the opportunity to participate in or lead physical activities before, during, and after school.
- PE classes will be taught by licensed teachers who are certified or endorsed to teach PE [when possible].

## Punishment and Rewards

- Physical activity will not be used or withheld as punishment. (This does not apply to participation on sports teams that have specific academic requirements.)
- The District will provide a list of alternative ways for teachers and staff to discipline students.
- The District will strongly encourage teachers to use physical activity (e.g., extra recess) as a reward.

## Grounds, Facilities, and Equipment

The District will ensure the availability of proper equipment and facilities that meet safety standards and will conduct necessary inspections and repairs.

### **Comment on Grounds, Facilities, and Equipment**

The USDA specifically encourages, but does not require, districts to include language regarding availability of safe facilities and equipment in their wellness policy.

## Community Use of Recreational Facilities

The District will encourage school staff, students, and their families to participate in physical activity outside of the school day. Allowing staff, students, and their families to use school recreational facilities during non-school hours is one way to increase opportunities to engage in physical activity. Consistent with state law and District will work with community-based policies and procedures regarding use of school facilities during non-school hours, the District will work with the community-based organizations to coordinate and enhance opportunities for staff, students, and their families to engage in physical activity using school facilities before and after the school day, during weekends, and during school vacations.

### **Comment on Community Use of Recreational Facilities**

The USDA specifically encourages, but does not require, districts to incorporate provisions regarding the community use of recreational facilities into their wellness policy. Many school districts have stand-alone policies (adopted by the Board of Education or Superintendent) addressing community use of facilities, shared/joint use agreements, or open use. As noted in brackets above, those policies should be cross-referenced in the local school wellness policy to ensure consistency.

## Active Transportation

The District will do the following:

- Encourage children and their families to walk and bike to and from school.
- Work with local officials to designate safe or preferred routes to school.
- Promote National and International Walk and Bike to School Week/Day.
- Provide bike racks for students, faculty, and staff.
- Encourage parents to supervise groups of children who walk or bike together to and from school.

#### **Comment on Active Transportation**

Under the USDA's final rule, districts are encouraged to adopt—and include in their wellness policy—strategies or actions that promote safe, active routes to school. The list of actions (above) offer examples that districts can use when developing such a plan; districts can also include different or additional actions. For Schools located in areas that it is not safe to promote active transportation, please refer to the resource guide for alternative active transportation suggestions and policy language.

### After-School Programs Physical Activity and Screen Time

After-school programming will do the following:

- Dedicate at least 20%, or at least 30 minutes (whichever is more), of program time to physical activity, which includes a mixture of moderate to vigorous physical activity.
- Utilize outdoor space for physical activity as much as possible each day (weather permitting and with appropriate protection from the elements).
- Provide equal opportunities for children and youth with disabilities to be physically active.
- Encourage staff to join children and youth in physical activity whenever possible.
- Limit screen time to less than 60 minutes per day to be used only for homework and other educational or physical activity purposes.

## OTHER ACTIVITIES THAT PROMOTE SCHOOL WELLNESS

#### **Comment on Other Activities that Promote School Wellness**

Federal law requires all local school wellness policies to establish strategies or actions for “other activities that promote school wellness” but it does not outline what those requirements should be. The language (below) offers examples; however, districts can also include different or additional actions. Districts are encouraged to add their own activities

### Staff Wellness

The District recognizes that employee health is essential to student health and to creating healthy school environments. Accordingly, the District will implement an employee wellness program that promotes healthy eating, physical activity, and overall health. The District may partner with community agencies and organizations (e.g., local health departments, hospitals, health insurance companies, and local chapters of national organizations, such as the American Cancer Society, American Heart Association, Red Cross, and YMCA) to assist in providing education, services, and resources for staff.

The District will do the following to support staff wellness:

#### **Nutrition**

- Encourage only those foods and beverages that meet Smart Snacks standards at all staff meetings, trainings, special occasions (e.g., birthdays and retirement parties), and other workplace gatherings.
- Provide employees with access to a refrigerator, microwave, and sink with a water faucet.
- Provide or partner with community organizations or agencies to offer nutrition education through activities such as seminars, workshops, classes, meetings, and newsletters.
- Partner with community organizations or agencies to offer staff accessible and free or low-cost healthy eating/weight management programs.

#### **Physical Activity**

- Promote walking meetings.
- Incorporate 10-minute physical activity breaks into every hour of sedentary meetings, trainings and
- Provide access to on-campus athletic facilities, such as gyms, running tracks, basketball courts, tennis courts, and swimming pools.
- Promote employee participation in physical activity by creating exercise clubs or groups and/or sponsoring employee sports teams.
- Use posters, pamphlets, and other forms of communication to promote physical activity (including stairwell use, if applicable).
- Provide information about local physical activity resources and facilities, such as walking trails, community parks, and recreation facilities.

#### **General Wellness**

- Partner with community organizations or agencies to offer voluntary health screenings annually to staff, including free or low-cost health assessments.
- Partner with community organizations or agencies to provide stress management programs annually to staff.
- Promote tobacco prevention and provide referral information on cessation services through

the Oklahoma Tobacco Helpline.

- Provide access to a private space (other than a restroom) that has an electrical outlet, and provide flexible paid or unpaid break times to allow mothers to express breast milk and/or breastfeed.
- Partner with community organizations or agencies to offer immunization clinics (e.g., flu, Tdap, etc.) to staff.
- Provide or partner with community organizations or agencies to offer free or low-cost first aid and CPR training.

#### **Comment on Staff Wellness**

Staff health and wellness is a critical component to creating healthier school environments. Accordingly, districts are encouraged to support and promote employee health in their school wellness policies, even though they are not required to do so by law. Districts may select from the provisions listed here or add their own.

## Professional Development

The District will provide staff with educational resources and annual training in health and health-related topics.

## Health Education

Where applicable, schools' health education curriculums will follow the Oklahoma Academic Standards.

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<sup>1</sup> 7 CFR 2010.11.

<sup>2</sup> Ramstetter CL, Murray R, and Garner AS. "The Crucial Role of Recess in Schools." *Journal of School Health*, 80(11): 517-526, 2010. Available at: [www.ohioactionforhealthykids.org/wp-content/documents/CrucialRoleOfRecess.pdf](http://www.ohioactionforhealthykids.org/wp-content/documents/CrucialRoleOfRecess.pdf).

# WEWOKA PUBLIC SCHOOL DISTRICT TOBACCO POLICY

## Introduction

- **Wewoka Public School District** understands the concern of parents, educators, students, and community members regarding the adverse effects of tobacco and secondhand smoke. We want to provide a safe and healthy environment for our students, staff, and community and set the proper example for our students.
- This policy is intended to improve the health and safety of all individuals using the schools.

## Definitions

For the purposes of this policy, the following definitions apply:

**School Property** is defined as any property that is owned, leased, managed, or otherwise controlled by the school district, including vehicles and any outdoor property, such as sporting facilities and parking lots.

**Tobacco Product** is defined as a product that contains or is derived from tobacco and is intended for human consumption, excluding drugs or devices approved for cessation by the United States Food and Drug Administration. This includes e-cigarettes and vapor products with or without nicotine.

**24/7 Tobacco-free Campus** is defined as a campus where tobacco use is prohibited anywhere, at any time, and by any person. This extends to school vehicles and school-sponsored or school-sanctioned events, including those held off-campus.

## Prohibitions

- Tobacco Product use is prohibited anywhere on School Property, 24 hours a day, seven days a week, by any person. This policy extends to personal vehicles while such vehicles are on School Property, school vehicles, and school-sponsored or school-sanctioned events, including those held off-campus.
- This policy applies to employees of the school district, students, visitors, and any other person present on School Property. This policy also applies to all public school functions (sporting events, concerts, etc.) and any outside agency using the district's facilities, including stadiums. This policy is in effect 24 hours per day, seven days per week.
- The District will not accept donations of gifts, money, or materials from the tobacco industry. This district will not participate in any type of services, events, or programs that are funded by the tobacco industry.
- Students are prohibited from possessing Tobacco Products on School Property and at any off-site, school-sponsored meeting or event, including, but not limited to, field trips and athletic events.

# WEWOKA PUBLIC SCHOOL DISTRICT TOBACCO POLICY

- Ash receptacles, such as ash trays or ash cans, are not permitted on School Property.

## Tobacco Cessation Support

- The District will refer employees, parents/guardians, family members, and students (13 and older) interested in quitting tobacco use to the Oklahoma Tobacco Helpline and other cessation resources, if available.
- The District will promote the Oklahoma Tobacco Helpline (1-800-QUIT-NOW or [OKHelpline.com](http://OKHelpline.com)) to ensure awareness of the statewide services that are available.
- The District will communicate and promote the available tobacco cessation benefits and insurance coverage for employees to all prospective employees, new employees at the time of hire, and all existing employees on an annual basis.

## Implementation and Enforcement

- Signs should be posted to inform employees, students, visitors, and any other person present of the tobacco-free facility at entrances on School Property.
- The success of this regulation will depend upon the thoughtfulness, consideration, and cooperation of tobacco users and nonusers. All individuals on school premises share in the responsibility for adhering to and enforcing this regulation. All students will receive instruction on avoiding tobacco use. Ultimately, each site administrator will take appropriate steps to enforce the regulation.
- Students found in violation of the policy will have their parents contacted for a first violation. Second offense could include disciplinary action. The school administrator will confiscate the prohibited Tobacco Product. Information about the Oklahoma Tobacco Helpline will be provided to students in violation of this policy in order to provide a resource for tobacco cessation.
- Employees who violate the regulation shall be subject to disciplinary action in accordance with the employee bargaining agreements and/or the districts' faculty handbook. Information about the Oklahoma Tobacco Helpline will be provided to staff members in violation of this policy in order to provide a resource for tobacco cessation.
- Visitors who violate the policy shall be subject to a verbal request to the individual to stop. If the person refuses to stop, the individual will be requested to leave. If the person refuses to leave, they will be referred to local authorities.

## Effective Date

This 24/7 Tobacco-free Campus Policy is effective as of \_\_\_\_\_

Approved by School District:

**Name & Title:** \_\_\_\_\_



# WEWOKA PUBLIC SCHOOL DISTRICT TOBACCO POLICY

Date: \_\_\_\_\_

## **Comment on Traditional Tobacco Use**

This document acknowledges the traditional and sacred use of tobacco among American Indian people living in Oklahoma. Whenever the word tobacco is referenced in these materials it refers to the use of commercial tobacco.

December 4, 2018

To Whom It May Concern:

Zero Gravity, owned by Kelly Beck, is hosting their annual tumbling meet to raise money and awareness for Lions Meadows of Hope. This is a certified foster care agency that assists to place DHS foster children. After costs, all proceeds from the competition will be donated to the agency to assist in costs for children throughout Oklahoma. The meet will host gymnasts, coaches, judges, and families from across Oklahoma and even Texas, including multiple competitors from Wewoka. We have also requested the assistance of Wewoka's National Honor Society students to volunteer their time and efforts during the event. We would like to petition to waive the fee for use, if possible, allowing us to contribute more funds. Thank you for potentially allowing us the use of Wewoka High School's gymnasium to aid in our efforts.

Sincerely,

A handwritten signature in black ink that reads "Kelly Beck". The signature is written in a cursive style with a large, sweeping initial "K".

Kelly Beck  
Zero Gravity Owner

Minutes of  
Wewoka Public Schools  
Board of Education  
Regular Meeting  
Wewoka Elementary Library  
1000 South Seminole Street  
Wewoka, Oklahoma 74884  
December 10, 2018

1. A. The meeting was called to order at 6:07 p.m. by Michael Weatherly, President  
B. Invocation was given by Keith Hardwick  
C. Roll Call was voiced. Those present were:  
    President – Michael Weatherly  
    Vice President – Diana Bleeker (arrived at 6:13 p.m.)  
    Member – Erika Seeley  
    Member – Keith Hardwick  
Those absent were: Delvin Rogers – Clerk  
Others present were: Risa Austin, Lonnell Alexander, Ricky Burton, Willie Bruner, Paula Petete, Paula Williams, Pat Hensley, Steve Edwards, Nick Jones, Andrea Edwards, Melissa Findley, Aaron Findley, Alyssa Jones, Ariana Warrior, Keith Claybrook-Treasurer, Dr. Bill Denton-Superintendent, and Patty Arnold-Minutes Clerk
2. A. Jon Castleberry of Sanders, Bledsoe and Hewett LLC presented the 2017-2018 audit.  
B. Ms. Seeley made a motion to approve the 2017-2018 audit as presented. Ms. Bleeker seconded.  
    All – ayes
3. Public Comments Related to Agenda Items - none
4. Consent Agenda – Keith Claybrook presented the treasurer’s report. Ms. Bleeker made a motion to approve paragraph 4 items A-P as listed on the December 10, 2018 regular meeting. Ms. Seeley seconded.  
    All - ayes
5. Julie Auld and Delvin Rogers were not present to give a report. Dr. Denton reported that the Head Start office will be making a conference call to Julie Auld and Dr. Denton on Friday, December 14, 2018 to discuss funding for the February 1, 2019 contract.
6. Superintendent’s report: A. Dr. Denton stated that Mr. Jasna was out sick and that he was suppose to make a report this month but Mr. Jasna’s report will now be at the January meeting. B. Dr. Denton reported that since coming to Wewoka Schools he has seen several areas around the school that need to be repaired, replaced, or fixed. He wants the board to let him know if they want him to proceed or to slow down or do nothing at all. Here is a list of the projects on the list. 1. Heaters in the Ag building. The heaters in the Ag building are being replaced at this time. The students should not attend class in a cold building. The heaters and plumbing/piping are being fixed at this time. 2. The roof at the West end of the cafeteria is leaking and allowing water to seep in. Bids have been received. The estimate

has come in at \$12,769.08. 3. There is some concern about the outside lighting at the High School gym parking area. They are looking at the electric poles around that area and trying to determine if the security lights belong to the City of Wewoka or Wewoka Schools. The pole at the Tennis court is going to be repaired at a cost of \$1480.00. 4. The Baseball field itself needs to be repaired. There is a drainage pipe under the field and it could sink at any time. It is considered very unsafe. 5. Flag poles did not have flags on them when he came. He found out that the pulley systems needed to be fixed. They have since been fixed and now have flags flying. 6. The weight room needs help. It is not conducive to having students in it. Dr. Denton presented pictures of the area and stated that we need to have facilities that students will want to be in. He talked about a building and some possibilities of things that could be done. 7. Transportation is in need of updating. He presented paperwork of the vehicles/buses/autos that the school owned. We have a 1997 vehicle with 105,000 miles, a suburban with 228,000 miles, a Flex with 64,000 miles, the newest bus we own is 10 years old. 8. He stated that there is no storage building for mowers/tractors. He is visiting with a gentleman that could construct a 20x40 building on the west side of the bus barn to store mowers/tractors and also have a storage area. It would be less than the \$20,000 bid limit. 9. He gave them paperwork for a confidential matter and stated that he would be dealing with this along with our lawyer. 10. He reported that the Excellence in Education foundation had sent out a survey to every student's parent in the school system asking them their opinion on what they see as a need in our school system. 11. The elevator is in the process of being repaired at the cost of \$10,000.00. It is due to the Labor Department findings for needs of repair. 12. The new school report card will be released after December 18, 2018. 13. He stated that the ACT scores continue to go down at the High School level. 14. He has discovered that Wewoka Schools has not been filing and receiving Impact Aid monies for 3 years and that he is beginning the process to get the application started again. The board stated that they wanted him to move forward as he saw fit. Dr. Denton assured them he would keep them apprised if he had any questions or problems with the projects.

7. Mr. Hardwick made a motion to approve the amounts listed in the Estimate of Needs for appropriations as approved by the excise board for the 2018-2019 school year.

General Fund -\$ 6,698,586.30

Building Fund - \$ 951,729.14

Sinking Fund \$ 107,874.90

Gifts Fund \$ 25,000.00

Ms. Seeley seconded.

All - ayes

Co-op Fund - \$ 1,666,513.99

Child Nutrition Fund- \$ 571,763.90

Building/Transportation Fund #32- \$117,779.23

Building Bond Fund #33 - \$320,000.00

8. Ms. Bleeker made a motion to approve a request to transfer \$400.00 from the Athletic account to the Girls Basketball account for cleanup in the stands after the home football games. Mr. Hardwick seconded.

All - ayes

9. The board discussed the Wewoka Public School District Wellness Policy for the 2018-2019 school year. It was noted that the Tobacco policy was included in their packet but not noted on the agenda. Ms. Bleeker made a motion to approve the Wewoka Public School District

Wellness Policy and the Tobacco policy for the 2018-2019 school year. Ms. Seeley seconded.

All - ayes

10. Mr. Hardwick made a motion to approve the a request from Kelly Beck to use the High School Gym on December 15 from 4:00-6:00 p.m. and December 16 from 1:30 p.m. until 6:30 p.m. for a Zero Gravity tumbling competition to raise funds for Lions Meadow of Hope and to waive the fee. Ms. Seeley seconded.

All – ayes

11. Mr. Weatherly proposed to convene into executive session to discuss: - Pursuant to 25 O.S. Sec 307(B)(1)

- A. Resignation of Lindsey Bell
- B. Resignation of Billy Doyle
- C. Contract a Stroud Food Service worker from November 28, 2018-January 31, 2019.
- D. Hiring a Wewoka Head Start Teacher Assistant from November 12, 2018-January 31, 2019.
- E. Hiring a bus monitor/transportation secretary for the remainder of the 2018-2019 school year

Ms. Seeley made a motion to waive executive session and to move on to item 14. Mr. Hardwick seconded.

All – ayes

14. Ms. Bleeker made a motion to approve:

- A. Resignation of Lindsey Bell
- B. Resignation of Billy Doyle
- C. Contract Tiffany Adair as a Stroud Food Service worker from November 28, 2018-January 31, 2019.
- D. Hire Herlinda Self as a Wewoka Head Start Teacher Assistant from November 12, 2018-January 31, 2019.
- E. Hire Kim Grizzle as a bus monitor/transportation secretary for the remainder of the 2018-2019 school year

Ms. Seeley seconded.

All – ayes

15. New Business – Dr. Denton reported that Kaycee Rempe’s resignation letter came to the office as of the morning of the board meeting. He asked the board to consider her resignation. Ms. Bleeker made a motion to approve the resignation of Kaycee Rempe. Ms. Seeley seconded.

All – ayes

16. Ms. Seeley made a motion to adjourn at 7:15 p.m. Ms. Bleeker seconded.

All – ayes

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Jan 2019

*Michael Weatherly*

President

*Diana Becker*

Vice President

*Darin Rogers*

Clerk

Member

x *Erika Seely*

Member